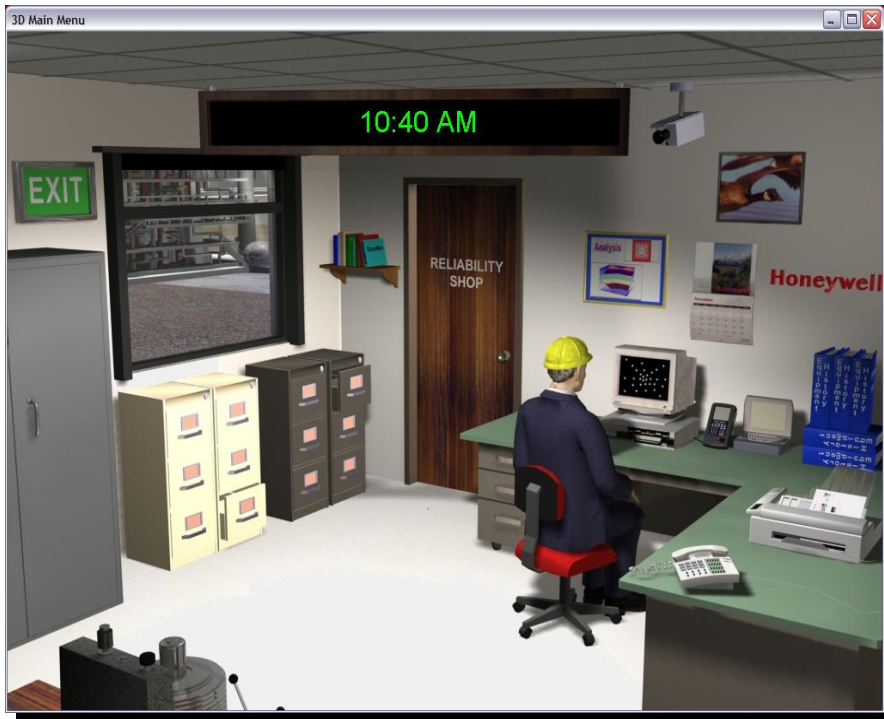


4700 Innovation Drive  
Building A  
Ft. Collins, Colorado 80525  
(800) 228-9589 or (970) 204-6110



## 2010 DocuMint Training Schedule

Training is the key to a successful implementation and ongoing return on investment from your DocuMint system. Honeywell offers a variety of DocuMint Training Classes to meet your specific requirements for keeping your system users productive. Honeywell also offers customized training to meet your unique system and training requirements. Make sure your DocuMint users are getting the most from your solution by contacting us and discussing what training programs will help you get the most from your DocuMint Solution.

For 2010 the Standard DocuMint Training course will be offered in Fort Collins. Two separate training sessions will be available in a five-day period, so you can select the session you need. The training schedule is arranged so the classes finish at noon on Friday. This will allow you to

travel home on Friday or spend some extra time discussing software and system implementation topics with the instructor or others at the Honeywell office.





### STANDARD Training

This course is for the user who is looking for the skills necessary to start using the DocuMint software. This course covers all the standard information required to effectively set up and use DocuMint. A prerequisite for this course is to be familiar with using Windows 2000, NT4.0, XP or equivalent.

The **General Session** of the Standard DocuMint Course consists of three days of training. In that time the Graphical Menu is covered. You will learn the steps and procedures for adding database information, navigating through the database forms, and using DocuMint effectively. The course covers: Modes of Running, Overview of Tracking Instruments & Tests, Specifics on Databases, Adding Records, Searching Records, Maintenance Functions, Testing with Calibrators, Managing/using the test results.

**Administrator Session** covers how to add users, set up change management, advanced security, single user software installation, network installation, add custom fields, a review of the software components, perform system maintenance and user maintenance tasks, troubleshoot the database, rebuild and delete sample records, and more. **Prerequisite:** **General** Session.



### POWER USER Training

If you want to go beyond the standard DocuMint tools, jump into the **Power User Session**. This course is a four and a half day training session for the DocuMint Power User. The course covers the knowledge you need to use the Expression Editor, to design advanced searches, use the power of the Import/Export tool, create and edit forms, and plenty more. The course provides the inside scoop on how the software operates, and how the databases, fields, and forms are connected.

**Prerequisite:** **General** Session.

*The Standard training, Power User, and customer specific classes can also be scheduled at your convenience and at your site. Please call the Honeywell Customer Response Center at (800)228-9589 or (970)204-6114 to discuss your specific requirements.*



### DEVELOPER Training

Still not enough? Do you want to be able to modify your configuration, add custom scripts, forms, fields, data sets and databases, change linking, and be in complete control? Do you want to be able to perform special calculations, automatically export information and open external programs to display, analyze, or otherwise utilize the power of the Q System engine and DocuMint? Then the DocuMint **Developer Session** is your course! This course is a prerequisite to receiving the developer's tools. With the Developer training and tools, you will have the same ability to modify a DocuMint configuration as Honeywell internal application engineers. **Prerequisite:** **Power User**

**Sign-Up**

Payment or a Purchase Order number must accompany registration. Please register early for two reasons: first, the class size is limited to ensure a quality experience; second, we have to reserve the correct number of computers for the classes. Please register no later than two weeks before the class.

**Schedule**

Classes are scheduled to begin at 8 am and to finish at 4:00 p.m. each day. See registration information for specific class times. (Refreshments and snacks will be provided throughout the day.)

**Cancellation Policy**

If you cannot attend the training session you may send a substitute in your place or you may use the course fee as a credit for a future class. If you will not be attending and cannot send a substitute, please let us know as soon as possible so the reserved space can be provided to another. If you cancel more than two weeks before the class, a full refund will be provided. A 50% refund will be allowed for cancellations one week before the class begins. Full class fee will be charged for cancellations of less than one week. If Honeywell has to cancel the training session we will let you know as soon as possible. A refund of the course fee will be provided.

All Classes are held at the Honeywell Office:

Honeywell

4700 Innovation Drive, Building A

Fort Collins, CO 80525-6221

(800)228-9589 or (970)204-6110

**2010 DocuMint Training Schedule**

Date	Session	Cost
Feb 22 - Feb 24	Standard - General	\$1550
Feb 25 - 26	Standard - Administrator	\$650
Mar 29 - Apr 2	Power User	\$2200
Apr 5 - 9	Developer	\$5000
Jun 7 - 9	Standard - General	\$1550
June 10 - 11	Standard - Administrator	\$650
Aug 9 - 11	Standard - General	\$1550
Aug 12 - 13	Standard - Administrator	\$650
Sep 13 - 17	Power User	\$2200
Sep 20 - 24	Developer	\$5000
Nov 15 - 17	Standard - General	\$1550
Nov 18 - 19	Standard - Administration	\$650

**You may register for Honeywell DocuMint Training Course by:**

Phone	Fax	Mail
Call Honeywell: (800) 228-9589 or (970) 204-6110 7:00 a.m. to 5:00 p.m. MST	Honeywell Fax no: (970) 204-1513	Honeywell Inc. P.O. Box 271220 Fort Collins, CO. 80527

**Email Information to:** [Beverly.Brannock@Honeywell.com](mailto:Beverly.Brannock@Honeywell.com) or [Cheryl.Weeks@Honeywell.com](mailto:Cheryl.Weeks@Honeywell.com)

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**Method of payment:**

Purchase Order No. \_\_\_\_\_ Amount \$ \_\_\_\_\_

Credit Card : Visa  Master Card  American Express

Account No: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Check Enclosed  Amount \$ \_\_\_\_\_

***Seating is limited so please register early!***